

COVID 19 Risk Assessment

This risk assessment covers risks associated with Milton Keynes Sailability activities while the threat of COVID 19 prevails.

These Risk Mitigation Procedures form an addendum to the MK Sailability Operating Manual and may override information in it.

All participants to sign the Covid-19 Risk Acknowledgement form to confirm understanding of procedures and acceptance of residual COVID 19 risk to them. Nobody to be required or encouraged to undertake any activity

Fundamental Principle – All operations will be undertaken within Government Restrictions and Guidance and in accordance with RYA guidance and best practice recognising the particular circumstances of Milton Keynes Sailability operations. It is recognised that this does not provide any guarantee of safety from COVID 19.

Activity	Risk	Mitigation	Consequential Impact	Mitigation	Action
All	Passing infection to others	Nobody to participate if showing any indication of symptoms or having been in contact with anybody showing or has shown symptoms in last 14 days. Comply with Social Distancing guidance. Wear face coverings in accordance with guidance.	Constraints on availability of participants limits safety cover.	All activity to be subject to pre-booking to ensure availability of adequate safety cover.	Face coverings when in proximity of less than 2 metres, or in doors. Groups no larger than 6 people to be working together.
Accessing equipment etc in boathouse	Close contact with others	One person at a time in boathouse	None		Notice on door
Accessing equipment etc in boathouse	Picking up infection from surfaces	Use of sanitiser before entering and on leaving boathouse	None		Notice on door Provide sanitiser by door

Activity	Risk	Mitigation	Consequential Impact	Mitigation	Action
Moving of equipment	Picking up infection from surfaces	Individual who will use equipment to collect and transport eg hoist	Constraints on others use of equipment	Gloves to be worn when handling equipment that may have been handled by others. Wipe down equipment with diluted bleach or other sanitiser if being left for others to use.	Warning in procedures to be acknowledged by all participants. Provide supply of gloves and request participants to provide own gloves.
Use of buoyancy aids and lifejackets	Picking up infection from buoyancy aid	A buoyancy aid is used by a single user during a session.	Lack of buoyancy aids for larger sessions	Returned buoyancy aid to be quarantined for 3 days	Ensure a used buoyancy aid is put to one side and not reused again in the session.
Preparing safety boats	Picking up infection from surfaces	Only single crew or support bubble to prepare boat. Wear gloves if boat may have been handled by others in last 3 days	Constraints on others use of equipment	Gloves to be worn when handling equipment that may have been handled by others. Wipe down equipment with diluted bleach or other sanitiser if being left for others to use.	Warning in procedures to be acknowledged by all participants. Provide supply of gloves and request participants to provide own gloves. Provide disinfectant and sanitiser.

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Using safety boats	Close contact with others	Only single boat crew or support bubble to crew boat OR 2-person crew with face masks maintaining 1m spacing	May create difficulties in assisting anybody if only a single crew	Maintaining social distance	Wear face mask if in close proximity.
Preparing Hansa	Picking up infection from surfaces	Only single boat crew or support bubble to prepare boat. Wear gloves if boat may have been handled by others in last 3 days (includes disabled sailor using boat after rigging)	Constraints on others use of equipment in particular disabled sailors unable to rig boat.	Gloves to be worn when rigging boat. Boat to be wiped down with diluted bleach or other sanitiser before use by disabled sailor.	Warning in procedures to be acknowledged by all participants. Provide diluted bleach and cloth. Provide supply of gloves and request participants to provide own gloves.
Lifting Hansa keel	Close contact with others	Hoist operator suitably distanced from other volunteers Possible wearing of face coverings		When hoisting a keel there may be two people in close proximity,	Wear face mask if in close proximity.
Lifting Hansa keel	Picking up infection from surfaces	Gloves to be worn by hoist operator. Hoist to be wiped down with diluted bleach after use	Risk of gloves getting caught in winding equipment.	Use protective gloves	Provide disinfectant spray. Provide protective gloves.

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Hoisting sailors	Close contact with others	In the absence of guidance permitting closer contact than 1m only members of same support bubble to provide assistance and hoist operation.	Inexperienced hoist operators	Direction and supervision at 2m distancing from qualified volunteer	Advise Sailors needing hoisting. Ensure experienced volunteer available.
Preparing Challenger	Picking up infection from surfaces	Gloves to be worn. Surfaces to be wiped down with diluted bleach or similar sanitiser before others board boat.			
Sailing Challenger	Close contact with others when boarding the boat or when a buddy is required.	Limit to sailors who are able to get in and out of the boat unaided or with help from support bubble/carer. Limit to solo sailors OR with buddy from support bubble OR both sailor and buddy wearing face masks and avoiding facing each other.	Unable to support sailors who are unable to get in and out of the boat unaided and who do not have help from their support bubble/carer.	Competent sailor. Limit sailing to F3 or less for safer sailing	Procedures Activity booking

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Preparing Drascombe (Pippa)	Close contact with others. 2 people required.	Gloves to be worn. Surfaces to be wiped down with diluted bleach or similar sanitiser before others board boat. 2 people required must wear face masks and avoid close contact.		Wear face mask and gloves	Provide disinfectant / sanitiser to spray and wipe down.
Launch and recovery of Drascombe (Pippa) and safety Boats.	Close contact with others.	People required must wear face masks and avoid close contact			
Sailing Drascombe (Pippa)	Close contact with others.	Two sailors from same support bubble + 2 Sailability volunteers. Opportunity for others to maintaining distance in accordance with 1m+ guidance with precautions, face masks, facing forward not across boat at others, fresh air.	Limits on crew movement within boat. Limit of 4 people to sail – Helm + competent crew + 2 Sailors.	Sail in wind conditions max <F3 to reduce need to move to balance boat. Sail without main or reefed main to ensure boat heel is minimal. Use of engine rather than sail to reduce need to move around boat.	Allocation of Pippa helm and crew. Use of face masks by all the crew and sailors.

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Operating safety boat	Close contact with others	Single crew or same support bubble. Potential for two crew in accordance with 1m+ guidance with precautions, face masks, crew seated on sponson aft on Yellow RIB or forward position on Grey RIB.	Single crew makes towing and support to other boats more difficult. Limits on crew movement within boat.	Allocate only experienced helms. Limit operations to benign conditions less than F3. Planning of all operations to achieve distancing. Careful manoeuvring due to crew position.	Allocation of safety boat helm. Develop procedures and guidance (see https://www.rya.org.uk/newsevents/e-newsletters/club-room/august2020/Pages/Safety-boat-solo-crewing-.aspx).
Boarding boats	Close contact if assistance required	Not possible under distancing guidance unless support bubble/carer can provide assistance.	Limitation on who can board boats		Clear explanation of constraints to membership
Sailing Hansa	Close contact with others	Single handed sailing only, or support bubble/carer to assist.	Limitation on who can sail due to competence	Accept limitations Servo assisted Hansa provides accessibility for some who otherwise could not sail single handed	Procedures Duty Officer identify competent single-handed sailors Provide alongside practice in Servo Assisted Hansa
Towing	Close contact with other boat crew	Tow astern Tow boat to pass long tow line round mast and retain on board safety boat	Need care with speed and steering of towing and towed boat and good communication to ensure no veering and tripping over keel	Experienced safety boat helm Experienced other boat skipper	Suitable tow lines Procedures Practice towing

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Safety boat assistance to other craft	Close contact with other boat Crew	Minimise risk of requiring assistance with experienced sailors only. Limit sailing conditions F3. Face coverings and visors for safety boat crew. Sailor to face away from safety boat if possible.	Limitation on ability to provide close assistance	Provide, face mask, gloves in safety boat for use if needed for close contact	Ensure clarity of procedure for passing and connecting tow line to Drascombe. Safety crew to be aware of potential risk if they need to provide close assistance.
Recovery of person from the water	Insufficient safety crew to recover person unable to help themselves eg single crew in safety boat,	Minimise risk of person requiring recovery: experienced sailors only in Hansa303 and Challenger Limit sailing conditions F3, Discuss recovery arrangements with sailors before sailing			Develop procedures and train volunteers in use of recovery cradle on RIB.

Reference – RYA Club Guidance

https://www.rya.org.uk Club_Guidance_Covid19_v1.2.pdf